Accessit by Follett Software
November 2026 Customer Referral Promotion
(UK)Promotion

1. Promoter

The promoter is **Access-It Software (UK) Limited**, the Follett UK company operating Accessit, of The Old Post Office, 41-43 Market Place, Chippenham, Wiltshire, England, SN15 3HR (the "Promoter").

The offer is administered by the Promoter's Accessit team. Peters supplies or fulfils the book-credit prizes where specified below.

2. Offer period

The offer opens at 00:00 on 1 November 2026 and closes at 23:59 on 30 November 2026, UK time (GMT) (the "Offer Period"). A referral form must be submitted during the Offer Period to qualify for the November referral offer and prize draw, subject to these terms.

3. Who may participate

3.1 A referrer must be an authorised representative of an existing Accessit customer school or organisation, be at least 18 years old, and be located in the United Kingdom (England, Scotland, Wales and Northern Ireland). The Promoter may ask the referrer to verify their identity, role and authority to participate on behalf of the school or organisation.

3.2 Employees of the Promoter, its group companies, and anyone professionally connected with administering this offer are excluded.

3.3 The referred school must be a genuinely new school or campus for Accessit. Eligibility is assessed at the individual school or campus level, not solely at the parent group, multi-academy trust (MAT) or organisation level. A school within a group or MAT that already uses Accessit may qualify if that individual school does not already use Accessit.

3.4 Existing Accessit customers are not eligible as referred schools for an upsell, cross-sell or expansion of their existing Accessit use.

3.5 The Promoter may exclude a participant or referral where there is fraud, abuse, a breach of these terms, an inaccurate or unverifiable submission, or a conflict with applicable law or the published promotion rules.

4. How to make a referral

4.1 The referrer may forward the campaign email or share the Accessit website URL, https://accessitlibrary.com/, with a school they wish to refer. The same website URL is used for all referrers. There are no unique referral codes or personalised referral URLs.

4.2 The referred school must open the link and submit the referral form itself. The referrer must not complete the form on the referred school's behalf or submit the referred school's personal contact details.

4.3 The form requires the referred school's respondent to answer both of the following questions:

- "Who referred you? Let us know so we can enter them into the draw and ensure they get the credit if you join Accessit."
- "Which school or organisation do they represent?"

The respondent must also provide the other required school and respondent details shown on the form and complete the applicable privacy notice, contact-choice, and promotion-terms steps.

4.4 The respondent's agreement to be contacted about their enquiry is separate from any optional future-marketing choice. Future-marketing consent is not required to make a valid referral or to qualify the referrer for an award or draw entry.

4.5 The Promoter will use the submitted referrer name and represented school or organisation to identify and verify the referring customer. If the information is ambiguous, incomplete or cannot be matched, the Promoter may ask for clarification or place the referral under manual review. The Promoter will not assign credit solely on an uncertain name match.

5. Valid referrals and duplicate submissions

5.1 A referral is valid only when the referred school submits the required form during the Offer Period, the referring customer can be identified and verified, and the referred school meets the new-school eligibility requirements in section 3.

5.2 If the same school or campus is referred more than once, credit is assigned to the first valid completed form submission, based on the Promoter's recorded submission time. Opening or clicking the link without submitting the form does not reserve referral credit.

5.3 The Promoter may combine, reject or request clarification about submissions that appear to relate to the same school, campus, contact or sales opportunity. A parent group, MAT or trust is not treated as the school for the duplicate-referral decision where the individual school can be identified.

5.4 The Promoter's records will be used to document the referral, confirmed referrer, eligibility decision and reward status. The Promoter's decision will be made reasonably and in accordance with these terms.

6. £150 Peters book-credit award for the referrer

6.1 A verified referrer may receive **£150 of Peters book credit** for each qualifying referred school that is genuinely new to Accessit and whose resulting Accessit opportunity reaches a final agreement to contract with the Promoter during the Offer Period.

6.2 The award is not earned by a form submission, meeting, demonstration, proposal or verbal commitment alone. The referred school's resulting Accessit opportunity must reach a final agreement to contract with the Promoter between 1 November and 30 November 2026, inclusive.

6.3 There is no limit on the number of £150 awards a referrer may earn, provided each referral independently qualifies.

6.4 The award will be issued after the Promoter verifies eligibility and the final agreement to contract. Peters book credit must be used to purchase books and is subject to the limitations and restrictions in Peters' terms and conditions.

6.5 The award has no cash alternative and may not be exchanged or transferred, except as required by law or expressly permitted by the Promoter and Peters.

7. £500 Peters prize draw

7.1 One overall winner will receive **£500 of Peters book credit**.

7.2 A referrer qualifies for the draw when a valid referral is submitted during the Offer Period, the referring customer is verified, and the referred school completes a qualifying Accessit product demonstration between 1 November and 30 November 2026, inclusive.

7.3 A final agreement to contract with the Promoter is not required for draw eligibility. A demo booking that does not take place is not a qualifying completed demonstration.

7.4 Each qualifying referral will count as one entry. The Promoter will record the eligible-entry list before the draw.

7.5 The draw is scheduled for 3 December 2026 and will take place no later than 8 December 2026. The winner will be selected from all eligible entries by random number generation, supervised by the Promoter's Senior Director of International Sales. The Promoter will retain an audit record of the eligible entries, selection method, date, result and approval.

7.6 The Promoter will notify the winner using the contact details held for the referrer within two weeks of the draw. The winner must respond by 23:59 UK time on 19 January 2027. If

the winner cannot be contacted, is ineligible or does not respond by that deadline, the Promoter may select an alternative winner using the same random process.

7.7 The winner's credit is subject to the Peters fulfilment terms in section 6.4. The prize is not transferable and has no cash alternative, except as required by law.

7.8 A referrer's draw eligibility does not entitle them to information about the referred school's identity, demo activity, sales stage or purchase outcome. Any draw or reward communication to the referrer will be generic and will not reveal the referred person's activity.

8. Year of Reading promotion is separate

8.1 Promoter's Year of Reading promotion is not part of this referral prize draw and is not a campaign under these terms. It is tracked separately using the applicable promotion code and is governed by its own published promotion terms.

8.2 A referred school may qualify for a Year of Reading benefit only if it meets the applicable Year of Reading promotion terms. The eligible amount and fulfilment are determined under those terms and are not guaranteed by participation in this referral offer.

8.3 Nothing in these terms changes or replaces the separate Year of Reading promotion terms.

9. Privacy and use of information

9.1 The Promoter will use information submitted through the referral form to handle the enquiry, verify and administer the referral, check eligibility, prevent duplicate or fraudulent entries, administer awards and the draw, and keep appropriate business and audit records. More detail, including the Promoter's identity, lawful basis, retention periods and individual rights, is provided in the privacy policy found here https://accessitlibrary.com/privacy-policy/ .

9.2 The referred school submits its own details and contact choices. The referrer must not provide the referred school's personal information through the form or separately for the purpose of making the referral.

9.3 The Promoter will not disclose the referred person's name, contact details, demo date, sales stage, purchase outcome or other activity to the referrer, except where the referred person has separately authorised a disclosure and the Promoter's privacy notice permits it.

9.4 The Promoter will not make entry, eligibility or fulfilment conditional on the referred school's consent to unrelated future marketing.

10. General conditions

10.1 The Promoter may verify a participant's identity, role, school or organisation, referral submission, demo completion, new-school status and whether the resulting Accessit opportunity reached a final agreement to contract with the Promoter before awarding credit or confirming a draw entry.

10.2 The Promoter may disqualify an entry that is incomplete, inaccurate, submitted outside the Offer Period, made in breach of these terms or otherwise invalid. The Promoter will not unreasonably withhold an award where the published eligibility requirements are met.

10.3 The Promoter may amend, suspend or withdraw the offer only where reasonably necessary due to circumstances beyond its control, legal or regulatory requirements, fraud or abuse, or a material operational issue. Any change will be documented and communicated by email. The Promoter will not materially disadvantage participants who have already qualified except where required by law or necessary to protect the integrity of the offer.

10.4 Nothing in these terms limits any rights that cannot legally be excluded. Subject to that, the Promoter is not responsible for technical issues outside its reasonable control that prevent a form submission or email delivery.

10.5 These terms and any dispute arising from them are governed by the laws of United Kingdom, and the courts of London, England, United Kingdom will have exclusive jurisdiction, subject to any mandatory consumer or local law rights.

10.6 If any provision of these terms is found invalid or unenforceable, the remaining provisions will continue in force.

11. Contact

Questions about the offer may be sent to **accessit@int.follettsoftware.com**. Privacy questions or rights requests should be sent to the privacy contact listed in the Promoter's privacy notice.